



Maplewood Rock & Gem Club - 8802 196th St. SW - Edmonds, WA 98026
mailing address: P.O. Box 5657 - Lynnwood, WA - 98046-5657

Maplewood Rock and Gem Club - Hall Rental Agreement

This agreement, dated _____

is made by _____

(rentee) and Maplewood Rock and Gem Club

(rentor).

The clubhouse is located at 8802 – 196th St SW, Edmonds, WA 98026. The rentee rents the clubhouse for the period of 8a.m.

on the date of _____ to no later than 9p.m. on the date
of _____

Or for the specific hours of _____ to _____ on the date of _____.

For this use, the rentee agrees to pay a \$350.00 rental fee per day and a \$250.00 damage deposit plus \$50 cleaning fee. At the time of reservation the \$250.00 deposit is paid and the rental agreement is signed and dated above. At the key exchange (date and time to be arranged by rental agent and rentee) the rental fee is paid. At the end of the rental period, the damage deposit will be returned in full if the clubhouse premises are left undamaged, clean and free of trash inside and out, and in the same condition as rented. Any damage and/or cleaning fees will be deducted from the deposit.

The rentee agrees to the following: 1. Rentor is not responsible for lost or stolen articles, nor the damage or injuries to persons or property sustained by the rentee or their guests. 2. The rentee is responsible for any damage to the building or grounds. In the event of damage, or non-cleaning (inside and out), all or part of the deposit will be kept, and additional amounts charged in proportion to expenses paid for labor and materials to repair the damage. 3. Decorations may be attached to the poles and affixed to the trim only with eye hooks provided. No decorations are to be placed on the walls. Do not use tape, thumbtacks, staples, nails or other fastening materials on the walls. **4. ALCOHOL IS NOT PERMITTED ON THE PREMISES.** 5. Noise is not permitted on the premises from 10pm to 7am. During your event, if you can hear your music from the parking lot – it's too loud and you must turn it down. You will forfeit your deposit if the police respond to a complaint from the neighbors. 6. All laws governing the City of Edmonds must be obeyed, including no sale or use of drugs or illegal substances. 7. **The rights of the residents of the neighborhood will be honored:** Parking on the streets or blocking driveways is not permitted, loud noises in the parking lot are not permitted, general noise will not annoy the neighbors and guests will enter and exit the parking lot in a quiet and safe manner. Your guests must park in the lot and not the residential street. **8. The facility must be cleaned at the end of the event:**

8.1. All chairs/tables are washed/cleaned and stacked. Counters are to be wiped clean. 8.2. The floors are swept/vacuumed and wet mopped. Heel marks are removed from the floor. 8.3. All trash is picked up and disposed of by the rentee (you take it with you). It is OK to leave bathroom trash in the bathroom cans. Any garbage/trash/litter left onsite will be charged for cleanup. 8.4. Debris in the parking lot (cigarette butts, balloons, litter, etc) is picked up. 8.5. Before final exit, the coffeemaker water will be shut off, the oven turned off, the lights will be turned off, the thermostat reset to 55 degrees, the front doors locked with both locks, the key left in the magnetic pocket on the fridge front, and you exit via the north exit, making sure to secure the door.

Cancellation: More than 30 days notice – full refund. Between 30 days and 10 days notice – 50% refund.

A week or less notice: no refund will be given.

Rental Agent, Maplewood Rock and Gem Club phone date

Rentee – Responsible Person address phone date

Rentee – Responsible Agency address phone date

Deposit: check # _____ cash _____ Rental: check# _____ cash _____ Deposit return amount _____ y/n

Maplewood Rock and Gem Club Rental Contact Information:

email: rentals@maplewoodrockclub.com

phone: 650-383-7625

Maplewood Rock & Gem Club Hall Rental Agreement /Updated for 2019 *dpw;3/6/19*

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